

**WUPPDR EXECUTIVE COMMITTEE MEETING**  
Western U.P. Planning and Development Region

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Monday, September 21, 2020  
4:00 PM (EDT)  
Via Zoom Audio/Videoconference

**Members Present:**

Albert Koskela, Chairperson (Houghton County)  
Marlene Broemer, Alternate (Ontonagon County)  
Joe Bonovetz, 2<sup>nd</sup> Vice Chairperson (Gogebic County)  
Bill Rolof, Secretary (Baraga County)  
Sandra Gayk, Treasurer (Keweenaw County)

**WUPPDR Staff Present:**

Jerald Wuorenmaa, Executive Director  
MaryEllen Hyttinen, Office Manager

**Call to Order:** Albert Koskela, Chairperson, called the meeting to order at 4:01 PM (EDT)

**Pledge of Allegiance:** The Pledge of Allegiance to the Flag was spoken.

**Approval of Agenda:** Moved by Rolof, supported by Bonovetz to approve the agenda as presented. Motion carried.

**Approval of Minutes - (August 17, 2020 Executive Committee):** Moved by Bonovetz, supported by Rolof to approve the proposed August 17, 2020 Executive Committee minutes as presented. Motion carried.

**Approval of Bills Paid:** Moved by Rolof, supported by Bonovetz to approve the bills from August 1 – August 31, 2020, totaling \$30,975.54. **Roll Call Vote:** Ayes: Bonovetz, Rolof, Koskela. Nays: None. Motion carried.

**Public Appearances:** None.

**MERS:**

- a. **Funding Control Agreement** – Wuorenmaa reminded everyone that this agreement states WUPPDR must be funded 100%, and the Commission had previously requested from MERS that the required funding level be reduced to 80%. An email Wuorenmaa received from MERS states because there is not a provision in the Michigan Public Act 281 of 1945 regarding dissolution of the commission and the financial responsibility to retirees, WUPPDR is required to be funded 100%. No action required.
- b. **Amendment to DC Adoption Agreement** - Moved by Bonovetz, supported by Rolof to approve the corrected document, and recommend to the full commission for final approval and authorize signatures. Motion carried.

**FY2020 Final Budget Amendment:** Moved by Bonovetz, supported by Rolof to adopt the FY2020 Final Budget Amendment and recommend to the full commission for final approval and adoption. Motion carried. Broemer and Gayk signed in.

**FY2021 General Appropriations Act (Original Budget):** Moved by Bonovetz, supported by Gayk to adopt the FY2021 budget with the Executive Directors gross salary set at \$64,000 instead of \$63,500. Motion carried.

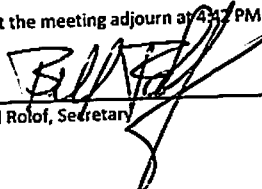
**Approval of KEDA Contract for EDO Services:** Moved by Bonovetz, supported by Broemer to approve the KEDA Contract for EDO Services. Motion carried.

Amendment to MDOT Master Agreement: Moved by Rolof, supported by Gayk to adopt the Amendment to MDOT Master Agreement. Motion carried.

Chiantello Award (Postponed): The December meeting has been proposed for presentation of the award.

Other Business: None

Adjourn: Moved by Rolof, supported by Bonovetz that the meeting adjourn at 4:47 PM (ET). Motion carried.

  
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Bill Rolof, Secretary



## Western Upper Peninsula Planning & Development Region Commission

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### RESOLUTION OF LOCAL SHARE & DELEGATION OF AUTHORITY EDA PARTNERSHIP PLANNING GRANT 2021-2023

**BE IT RESOLVED**, that the Western Upper Peninsula Planning and Development Region Commission hereby authorizes the application to the Economic Development Administration for a Partnership Planning Grant of \$210,000 to be matched with, at maximum, \$140,000 of local funds for a total project amount of \$350,000 for the three-year period from January 1, 2021 through December 31, 2023.

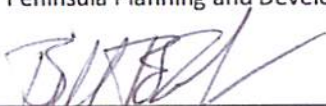
**BE IT RESOLVED**, that the total local funding required for this grant award, in the amount of \$140,000, is currently available as cash on hand derived from a combination of membership dues (county, township, and municipal funding) and other sources, and are not derived from federal sources or encumbered in any way that would preclude their use toward this EDA project.

**BE IT FURTHER RESOLVED THAT**, the Commission designates the Executive Director, currently Jerald Wuorenmaa, to be the authorized signatory on any and all documentation associated with this grant and to accept such a grant award, and implement the award should one be made.

Moved by: Joe Bonvuetz Supported by: Bill Rolof

Yes:  No:  Motion Carried.

I certify the above resolution is a true copy of the action taken at a regular meeting of the Western Upper Peninsula Planning and Development Region Full Commission on October 19, 2020.

  
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Bill Rolof, Secretary